

## **JD FOR PRT/TGT COMPUTER**

### **Key Points:**

- **Teach computer fundamentals, MS Office, internet usage, and basic programming.**
- **Prepare lesson plans, assignments, and practical exercises.**
- **Conduct computer lab sessions and guide students during practical work.**
- **Evaluate student performance through tests, projects, and assignments.**
- **Maintain computer lab equipment and ensure proper use.**
- **Teach students about cyber safety and responsible internet use.**
- **Update knowledge about new technology and software.**
- **Support school activities related to technology and digital learning.**